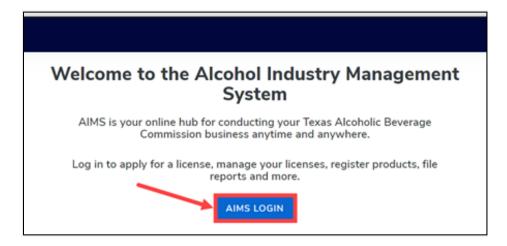


How To Renew Your License in AIMS

Before proceeding, please read the **How To Create an Account in AIMS** and **How to Claim Your Business in AIMS** guides.

1. Log in to AIMS:

- Enter <u>tabc.texas.gov/aims</u> in Google Chrome or Microsoft Edge on any device.
- Click Visit AIMS.
- Click AIMS LOGIN once on the AIMS landing page.
- Enter **Username** and **Password**. Click the **Login** button.

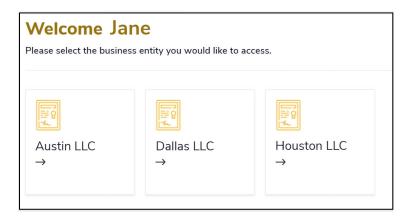




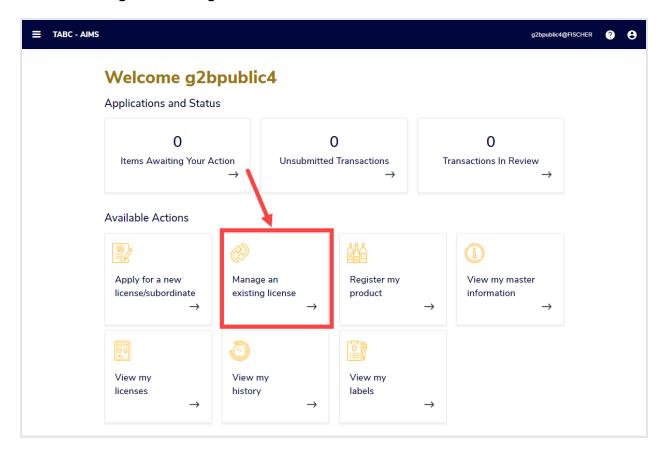


2. If you have several business entities, click the desired business entity. The AIMS dashboard for that business entity will appear.

Example:



Click the Manage an existing license button.

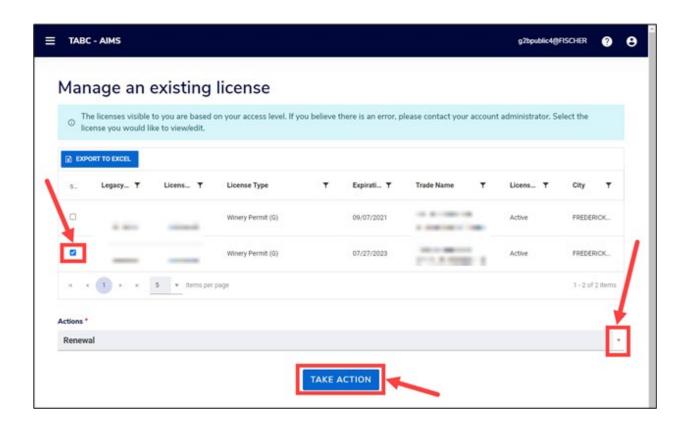




3. Select the **checkbox** next to the license that needs renewal. It must be a license in the 30-day renewal period. If it is not in the 30-day renewal period, you will not be able to proceed.

From the Actions dropdown box, select Renewal.

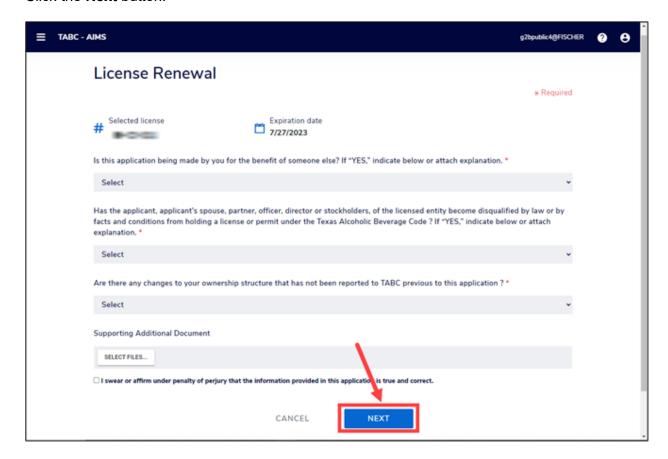
Click the Take Action button.





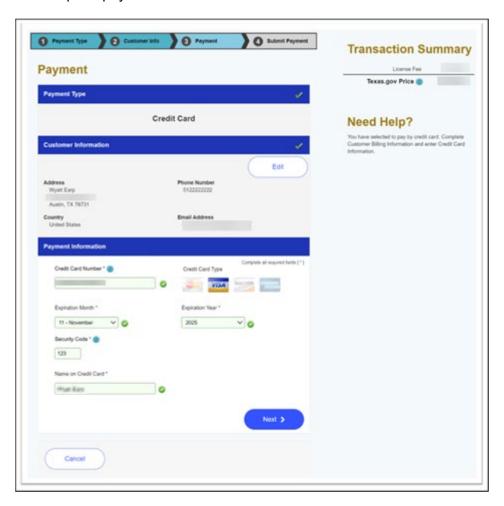
4. Answer the questions using the dropdown lists. Depending on the answers you give, you may need to provide an explanation.

Click the **Next** button.





5. Complete payment details with ACH or credit card.



6. You can also click the **Download Receipt** button to print or save your receipt. You'll also get an email confirming your payment and application submission.

